



Universities Psychotherapy  
& Counselling Association

# **WELCOME**

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## **UPCA MEMBERSHIP**

### **2024 -25**



# WELCOME HAND BOOK

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# WELCOME MESSAGE



**OKTOBER EVENNETT**  
CHAIR OF UPCA



Welcome to your UPCA Membership Handbook. We hope you will find this a helpful guide to the many benefits and resources our community can offer you and that you enjoy your membership of UPCA for many years to come.

UPCA was founded in 1993 as the Universities Psychotherapy Association (UPA) with the object of furthering the development of psychotherapy training. Since then the objectives and organisation of the association have evolved to encompass a greater focus on protecting the public in addition to its original aims.

UPCA is run by a governing body known as the Council. The objectives of UPCA are to:

- To protect the public by promoting safe and ethical psychotherapy and counselling practice amongst its members.
- To enhance and develop public confidence in members psychotherapy and counselling practice.
- To promote high standards of psychotherapeutic training and education.
- To provide a forum for the exploration of the common ground of psychotherapy and counselling.
- To develop the academic and research base of psychotherapy and counselling.

# COUNCIL MEMBERS

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**OKTOBER EVENNETT**  
CHAIR OF UPCA



**DWIGHT TURNER**  
CHAIR OF  
TRAINING AND STANDARDS



**ALISTAIR ROSS**  
HONORARY TREASURER



**NANCY HAKIM DOWEK**  
UTC REPRESENTATIVE



**PHIL GOSS**  
CHAIR OF  
ETHICS AND COMPLAINTS



**FAISAL MAHMOOD**  
COUNCIL MEMBER



**GARY WINSHIP**  
CHAIR OF RESEARCH



**HEIKE MYERS**  
STUDENT MEMBER

# MEMBERSHIP BENEFITS

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- Personalised and individual response to queries
- Attend the AGM to hear about the work of UPCA and hear the views of other members
- Become a student member of the **UPCA Council** and help shape UPCA policy and practice
- Supporting your practice by holding you accountable to an ethical framework
- Specially discounted rates on **professional indemnity insurance** with a leading insurance company to help you manage the cost of your practice
- **Hardship Bursary** available, apply for help to cover expenses during training
- **Find a Therapist Listing** when becoming either a accredited or a non-accredited clinical member
- Helpful resources such as the **CPD Record Resource** to help keep track of your CPD.

# TYPES OF MEMBERSHIP

## STUDENT MEMBERSHIP

This category of membership is open to all current non-practising students of a university-linked, UPCA accredited programme in psychotherapy or psychotherapeutic counselling.

It is a requirement of UPCA programme approval, that students studying on UPCA accredited programmes, maintain UPCA student membership throughout their training by renewing annually and thereby agree to abide by the UKCP Code of Ethics and Professional Practice (2019).

Student members of UPCA may additionally join UKCP as Student members. Members in this category should use the designation; Student-MUPCA.

## NON-ACCREDITED CLINICAL MEMBERSHIP

Student or Trainee members of UPCA who have graduated from an accredited UPCA psychotherapeutic counselling or psychotherapy training programme, who have not yet met the full requirements of the programme and training, or fulfilled the necessary criteria for UKCP registration, and who have maintained up to date UPCA membership are required to apply for Non-accredited Clinical membership.

This is available for a maximum period of five years to enable completion of training, and preparation to fulfil necessary criteria for registration as a psychotherapeutic counsellor or a psychotherapist. Members in this category are entitled to use the designation; MUPCA, together with the relevant professional title as granted by the programme from which they have graduated.

As a Non-Accredited Clinical member working towards accreditation or registration, you must continue to maintain UPCA membership by renewing annually.

## NON CLINICAL ASSOCIATE MEMBERSHIP

This membership category is open to any member of a university with an interest in psychotherapy or counselling, to any psychotherapist or counsellor with a commitment to the academic development of the subject. To a retired UPCA member who is no longer in clinical practice.

## TRAINEE MEMBERSHIP

This membership category is open to current student members of UPCA who have been approved to begin clinical practice by their accredited UPCA psychotherapeutic counselling or psychotherapy training programme. Trainee members have not yet graduated or met the full requirements of their training programme and are working towards fulfilling the criteria for registration. This category is available to members for the duration of their training programme to enable completion of the supervised practice element of training, and in preparation to fulfil the necessary criteria for registration as a psychotherapeutic counsellor or a psychotherapist. Members in this category are entitled to apply to UKCP for entry onto the UKCP Trainee directory. Members in this category are entitled to use the designation; Trainee-MUPCA.

As a Trainee member, you must continue to maintain UPCA membership by renewing annually.

## ACCREDITED CLINICAL MEMBERSHIP

This membership category is open to graduates from a UPCA accredited, psychotherapeutic counselling or psychotherapy training programme/course.

Graduates will have completed all requirements of the programme/course and training, and fulfilled the necessary criteria for registration as either a psychotherapeutic counsellor or a psychotherapist.

Consequently, these members are entitled to apply to UKCP for entry onto the relevant sections of the UKCP register. Members in this category are entitled to use the designation; MUPCA (Accred) together with the relevant professional title as granted by the programme/course from which they have graduated.

As an Accredited Clinical member, you must continue to maintain UPCA membership by renewing annually. If UPCA membership lapses, UKCP registration will also be lapsed. It is a condition of membership that all clinical members be audited once every five years, to demonstrate they that have met the UKCP requirement for 250 hours of CPD. The audit also serves the purpose of meeting the requirements of the UKCP 5-yearly re-accreditation.

# INDEMNITY INSURANCE

It is important to choose the right insurance policy to ensure that both you and your clients have the appropriate protection. In the event of a complaint or legal action, ensuring you have insurance in place helps to receive some form of protection from being personally liable if faced with legal, disciplinary or complaints proceedings brought against you.

UPCA adheres to the UKCP Code of Ethics and Professional Practice (38) which requires registrants to: 'Ensure that your professional work is adequately covered by appropriate indemnity insurance.'

Trainee members must also 'confirm that [they] have appropriate professional indemnity insurance to cover [their] area(s) of practice'.

UPCA want to support their members with managing costs and professional practice so have negotiated a special rate for professional indemnity insurance with [Westminster Insurance](#).



**westminster**  
insurance

Other companies providing insurance for psychotherapists and psychotherapeutic counsellors include [Howdens](#), [Oxygen](#), [Holistic](#), [Hiscox](#) and [PPS](#). *Please note, this list is not exhaustive and inclusion does not imply any endorsement by UPCA.* See full disclaimer [here](#).

For further details visit our [Indemnity Insurance Webpage](#)

# WEBSITE RESOURCES

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UPCA have a new and improved **website** full of resources and information for you to access including;

- [Membership FAQs](#)
- [Policies and guidance](#)
- [How to maintain your UPCA Membership](#)
- [UPCA's relationship to UKCP](#)
- [News section](#) (showcasing the latest information on events, important updates and job or research opportunities).

We also send out our latest updates, news and events by email so please keep a lookout for those.





# GET IN TOUCH

## CONTACT US :



07928 603663



[www.upca.org.uk](http://www.upca.org.uk)



[administration@upca.org.uk](mailto:administration@upca.org.uk)

The administrator is available to contact, 09.30-17.00 Monday and Tuesday each week.